Printable Resources

1. Stress Management Action Plan Template

Instructions: Write down your most significant stressors and outline specific actions to address them.

Stressor	Action Plan	Timeline	Progress

2. Quick Relaxation Techniques Chart

Choose from the following techniques and apply them when feeling stressed.

Technique	Description	Duration
Deep Breathing	Inhale deeply for 4 seconds, hold for 7, exhale for	85 minutes
Progressive Muscle Relaxation	Tense and release each muscle group for relaxation	1.0 minutes
Visualization	Imagine a peaceful scene or place in your mind.	5 minutes
Stretching	Stretch arms, legs, and back to release tension.	5 minutes
Mindfulness Meditation	Focus on the present moment and clear your mind.	10 minutes

3. Daily Mood Tracker

Track your mood daily and identify stress triggers.

Date	Mood (1-10)	Sress Level (1-10)	Stress Trigger	Coping Strategy

4. Weekly Stress Log

Review your weekly stress levels, triggers, and coping strategies.

Week	Average Stress Level	Main Trigger	Coping Strategy

5. Emotional Toolbox List

Customize your toolbox with strategies to cope with emotions like anxiety, frustration, or sadness.

Emotion	Coping Strategy
Anxiety	
Frustration	
Sadness	

Activity 1: Stress Level Self-Assessment

Interactive Worksheet

1. A **table-style questionnaire** with a built-in scoring system for easy completion:

Statement	Rating (1-5)
I feel overwhelmed by my responsibilities.	
I have trouble sleeping because of stress.	
I find it hard to relax, even during free time.	
I often feel irritable or short-tempered.	
My body feels tense or achy most of the time.	

Additional Graphic:

- A color-coded stress scale bar showing results:
 - Green (5-10): Low stress
 - Yellow (11-15): Moderate stress
 - **Red (16-25)**: High stress

Activity 2: Stress Radar Wheel

Interactive Graphic:

- A **blank radar wheel template** with six labeled sections: Work, Family, Relationships, Health, Finances, and Personal Growth.
- Readers can shade each section based on their stress score.

Worksheet Additions:

• Beneath the wheel, include a section for action planning:

Category	Stress Score (1-10)	Action Plan
Work	8	Block one hour for uninterrupted focus daily.
Relationships	7	Schedule a coffee chat with a friend.

Activity 3: The Stress Journal

Interactive Template:

1. A **daily log template** readers can print or fill in digitally:

Date	Stress Trigger	Intensity (1-10)	Action Taken	Effectiveness (1-10)

- 2. Include a weekly summary section to identify patterns:
 - Most common trigger:
 - Most effective coping strategy:
 - What I will improve next week:

Activity 4: Physical Check-In

Interactive Body Map Graphic:

- 1. Use a **body outline diagram** where you can mark areas of tension.
- 2. Include a chart for physical sensations:

Body Part	Sensation	Intensity (1-10)	Action Plan
Shoulders	Tightness	8	Do 10 shoulder rolls.
Jaw	Clenched	7	Practice jaw relaxation exercises.
Stomach	Knots	6	Try deep-breathing for 5 minutes.

Bonus Tip Section:

• Add a graphic of quick relaxation exercises for tension areas.

Activity 5: Emotional Check-In

Interactive Worksheet:

1. Create an Emotion Tracking Table:

Emotion	Trigger	Response	What I'll Do Differently
Frustration	Missed deadline	Procrastinated	Set smaller, achievable goals.
Anxiety	Upcoming meeting	Overthought responses	Practice deep breathing.

Emotional Toolbox Graphic:

• Include a pre-made list of coping strategies for common emotions (e.g., anxiety, frustration, sadness) for reference.

Activity 6: Stress Management Goals

Interactive SMART Goals Worksheet:

1. A goal-setting table with prompts:

Area of Stress	Specific Goal	Measurement Criteria	Timeline
Work	Delegate one task per day.	Complete tasks on time.	7 days.
Relationships	Schedule weekly coffee chat.	Feel closer to loved ones.	3 weeks.

2. Add motivational quotes or graphics for encouragement, e.g., "Small steps lead to big results."

Bonus Interactive Tool: Mood Tracker with Patterns

Monthly Mood Tracker Graphic:

- A calendar-style tracker where you can log your mood each day using a color-coded system:
 - \circ Green = Calm
 - Yellow = Mildly stressed
 - Orange = Moderately stressed
 - Red = Highly stressed

Pattern Reflection Template:

Observation	Insight	Action
Stress peaks at 4 PM daily.	Likely due to work fatigue.	Schedule a short break at 3 PM.